

**Community Education – Shelby County Schools
AFTER SCHOOL CARE PROGRAM
601 First Street South Alabaster, Alabama 35007
205-682-5958**

2017 – 2018 EMPLOYEE APPLICATION

APPLICANT INFORMATION:

Full Name: _____ Country of birth: _____
(Required for fingerprinting)

Complete Mailing Address (include zip code): _____

E-Mail address: _____

Telephone #: Home _____ Cell _____ Work _____ Emergency _____

POSITION DESIRED: _____ In-Charge Teacher _____ Site Secretary _____ Nurse
_____ Special Needs Counselor _____ Counselor

DESIRED SCHOOL SITE(s) _____

DESCRIBE ANY SPECIAL SKILLS, QUALIFICATIONS OR HONORS RECEIVED PERTAINING TO THIS JOB:

Are you currently in high school? _____yes _____no

If yes, where? _____ Grade: _____

Check if applicable _____ Associates Degree, _____ Bachelors Degree, _____ LPN, _____ RN

Are you currently employed by Shelby County Schools in another position? _____ yes _____ no

If yes, give position and location: _____

Have you ever been employed with Shelby County Schools? _____ yes _____ no

If yes, give date, position and location: _____

Have you ever been convicted of a crime (felony or misdemeanor), other than a minor traffic violation?

_____ yes _____ no If yes, explain _____

REFERENCES: Please give name, address, and telephone #'s of 3 references. (not related, not employees)

1. _____

2. _____

3. _____

EMPLOYMENT EXPERIENCE:
Start with most current employer.

Employer: _____ Address: _____ _____ Telephone Number: _____ Job Title _____ Supervisor: _____ Reason for Leaving _____ _____	<p style="text-align: center;">Dates Employed</p> From _____ To _____ Hourly Rate/Salary Start _____ Final _____	<p style="text-align: center;">Work Performed</p>
Employer: _____ Address: _____ _____ Telephone Number: _____ Job Title _____ Supervisor: _____ Reason for Leaving _____ _____	<p style="text-align: center;">Dates Employed</p> From _____ To _____ Hourly Rate/Salary Start _____ Final _____	<p style="text-align: center;">Work Performed</p>
Employer: _____ Address: _____ _____ Telephone Number: _____ Job Title _____ Supervisor: _____ Reason for Leaving _____ _____	<p style="text-align: center;">Dates Employed</p> From _____ To _____ Hourly Rate/Salary Start _____ Final _____	<p style="text-align: center;">Work Performed</p>

If you are currently employed, may we contact your present employer? _____ yes _____ no

APPLICANT STATEMENT:

- I certify that all answers given herein are true and complete to the best of my knowledge.
- I authorize investigation of all statements contained in this application and in the event of employment; I understand that false or misleading information given on my application, or in interviews, may result in my dismissal.
- **I understand that if I am hired, I must reapply for every school year and every summer.**
- I hereby acknowledge and understand, **if employed I will be unable to gain tenure in the position.** I also understand that Community Education positions are part time **AND EMPLOYMENT HOURS ARE SUBJECT TO CHANGE BASED ON NEED.**

Signature of Applicant _____ Date _____ / _____ / _____

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.