



Chelsea Park Elementary
Car-Rider Procedures

Morning Car-Rider Line: Operates from 7:05 a.m. until 7:40 a.m.

If you arrive before 7:15 a.m., please drive in the lane closest to the building having your child exit the car when you have reached the sidewalk to the front entrance of the school. If you arrive after 7:40 a.m., please pull forward, parallel-park and walk your child into the building. **The supervising teachers will not be in the parking lot after 7:40 a.m. Please do not park in the parking lot unless you are coming into the school office or your child needs special attention to get into the school, i.e. broken leg, etc.**

Is supervised by Chelsea Park Elementary teachers. Please watch and listen for the supervising teachers' directions. We want to keep each child safe. **Please remain in the same lane throughout the car-rider process. Please do not switch lanes.**

Unloads cars between the supervising teachers at one time when the sound of the whistle is heard. The cars to be unloaded will be between the supervising teachers' locations. At the sound of the whistle, the children in these cars will unload. If your car is behind the last teacher, your child will remain inside the car until the cars are pulled forward.

Supervises students walking from the cars to the school entrance. Please have children exit the car and walk in front of your vehicle at the sound of the whistle. Please ask your child to walk quickly to the sidewalk .

Guides parents to pull forward once all children have moved to the sidewalk area leading to the front entrance. Please do not pull forward until directed by the teachers. Please also be attentive of when the line is stopping.

Afternoon Car-Rider Line: Operates from 2:55 p.m. until 3:15 p.m.

If you arrive before 2:55 p.m., please wait at the curve in the drive before passing the gym doors to be guided forward by CPES personnel. **The supervising teachers will not be in the parking lot after 3:15 p.m.**

Is supervised by Chelsea Park Elementary teachers. Please watch and listen for the supervising teachers' directions. We want to keep each child safe. **Please remain in the same lane throughout the car-rider process. Please do not switch lanes.**

Loads cars between the supervising teachers when all cars have stopped moving. The cars to be loaded will be between the supervising teachers' locations. When the cars stop, the children will walk down the middle of the car-rider line to load the vehicles. We ask that you have your child enter the car from the middle of the car-rider line. This allows the children to be supervised the entire process.

Guides parents to pull forward once all children have loaded the cars. Please do not pull forward until directed to do so by the teachers. Please also be attentive of when the line is stopping.

We do request parents stay off of their cell phones while in the morning and afternoon car-rider lines so we can give our full attention to our students.

Thank you for your cooperation!