

VINCENT MIDDLE HIGH SCHOOL

2021 - 2022

BELL SCHEDULES

REGULAR SCHEDULE

1st: 7:45-8:35 (50)
 2nd: 8:39-9:29 (50)
 3rd: 9:33-10:23 (50)
 4th: 10:27-10:56 (29)
 5th: 11:00-12:18 (78)

A Lunch

11:00 - 11:18

B Lunch

11:18 - 11:38

C Lunch

11:38 - 11:58

D Lunch

11:58-12:18

6th: 12:22-1:12 (50)
 7th: 1:16-2:06 (50)
 8th: 2:10-3:00 (50)

ACTIVITY SCHEDULE

1st: 7:45-8:35 (50)
 2nd: 8:39-9:29 (50)
 3rd: 9:33-10:23 (50)
 5th: 10:27-11:45 (78)

A Lunch

10:27 - 10:45

B Lunch

10:45 - 11:05

C Lunch

11:05 - 11:25

D Lunch

11:25-11:45

6th: 11:49-12:39 (50)
 7th: 12:43-1:33 (50)
 8th: 1:37-2:27 (50)
 Activity Period 2:31-3:00 (29)

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shall allow any student to load or unload except on the school grounds and at their designated bus stop unless approved from an administrator; (3) **students are considered under the school rules from the time they leave for school, and must observe all rules and instructions of the bus driver;** (4) students must conduct themselves in an orderly fashion. Talking should be kept low and should cease when the school bus nears a railroad crossing; (5) no student will be permitted to ride a bus, except children assigned to that bus; (6) students are expected to keep the bus clean and should never write on or deface the school bus in any way; (7) students should never use the rear door of the bus to load or unload except in an emergency; (8) drivers have the right to assign seats and make other reasonable and necessary rules to ensure safety; and (9) students whose poor conduct results in a report to the principal will be subject to disciplinary action. (10) Students should not attempt to get off the bus at any stop other than their home stop. Violations may result in temporary or permanent removal from the bus.

SCHOOL INSURANCE

School insurance is available to all students. This insurance is limited in coverage, and the school assumes no responsibility in insurance matters. These forms can be picked up from the office, and should be mailed directly to the insurance company.

SEMESTER EXAMS

Good student attendance is integral to academic achievement. When a student is not in attendance, he or she misses valuable instructional time and opportunities to apply relevant learning in classroom activities. As such, we have established semester exam exemption guidelines designed to encourage attendance and foster academic achievement.

High school students shall be eligible for semester exam exemption provided they meet the criteria outlined below:

Course Average	Maximum Number of Excused Absences (Per Class Period)
90	5

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80	3
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Because we believe students need experience taking a summative exam, we will employ a graduated exemption policy for the students meeting the requirements outlined above:

- 9th Grade: Students may exempt one exam in the second semester.
- 10th Grade: Students may exempt two exams in the second semester.
- 11th Grade: Students may exempt three exams in the second semester.
- 12th Grade: Students may exempt all exams in the second semester.

Tardies:

- Five (5) or more tardies to school will result in the loss of exemption.

Important Notes:

- Unexcused absences will automatically result in a student losing the opportunity to exempt a second semester exam.
- Students taking an AP course may also earn the opportunity to exempt a second semester exam in a course for which they have opted out of the AP exam.

SEXUAL HARASSMENT

Sexual harassment is considered a serious offense at Vincent Middle High School. Any student who feels he or she may be a victim of sexual harassment should notify an administrator or counselor immediately so appropriate action may be taken.

STUDENT ALCOHOL AND DRUG USE

Alcohol and controlled substances are strictly forbidden by Board of Education policy -- JCDAB/JCDAC. Being under the influence of, consuming, soliciting, or possessing alcohol or a controlled substance on school property

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or at a school event shall subject the student to disciplinary action and/or prosecution.

TELEPHONE

The telephone in the office is a **business phone**. In case of illness or emergency, **office personnel will make necessary calls for students**. Students will not be called to answer phone calls. **No long distance calls allowed.**

TEXTBOOK POLICY

Textbooks will be checked out to students, but remain the property of the Shelby County School System. Students are expected to bring their books to school/class each day and to keep all textbooks in good condition. Some classes will have a classroom set of textbooks only. The students in those classes have the option of checking out textbooks on a daily basis with the teacher.

TARDINESS

We stress being on time for several reasons: (1) being prompt is an important lesson to be learned that will be valuable throughout life; (2) when students are late to class they may miss important opportunities for learning; and (3) the student entering the classroom late draws the attention, breaks the train of thought, and compromises the learning of everyone inside. A pattern of tardiness is disrespectful of other students.

The following is the tardy policy based on a calendar month:

Student drivers who arrive late to school may lose parking privileges.

1-3	Tardies	Warning
4-6	Tardies	In-School Detention - 1 day
7+	Tardies	In-School Detention - 2 days Early Warning Court Pre-referral

A student who appears on the tardy list consecutive times will receive the following consequences:

4-9	Tardies	In-School Detention - 2 days
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10+ Tardies Suspension and possible referral to Truancy Court

TRANSCRIPTS

Current Students - Transcripts will be charged at a rate of \$3.00 a transcript for current students. After graduation, one transcript per graduating senior will be provided to the college of the student's choice at no charge. Former Students - Transcripts will be charged a rate of \$7.00 a transcript for former students.

A link for requesting transcripts is located on the VMHS website. Paper transcripts request forms are available in the main office.

VALEDICTORIAN/SALUTATORIAN

The Valedictorian/Salutatorian policy is posted on the Shelby County Schools website. Questions can be answered by contacting the school.

VISITORS

For the safety of all students, faculty, and staff, any visitor to the school must report to the office. Parents/Guardians are welcome to eat lunch with their students with office approval. Student visitors are not permitted on the campus or in the buildings. Visitors may visit teachers only during the teacher's preparation time. Visitors will not be allowed to enter a class during instructional time.

WEATHER DRILLS

The signal for a tornado drill is an announcement over the PA System. Tornado drills are held throughout the school year. Instructions on where to go during a tornado drill are posted in each classroom.