

# SHELBY COUNTY SCHOOLS



## KINDERGARTEN PRE-ENROLLMENT

**APRIL 1, 2020 - 7:00 AM—11:00 AM**

**APRIL 2, 2020 - 12:00 PM—6:00 PM**

- 1. Enrolling parent or legal guardian must present a photo ID.**
- 2. Proof of Age** (i.e. birth certificate)
- 3. Valid Alabama Immunization Form** (referred to as a “Blue Form”)
- 4. Proof of Residence** - All parents/legal guardians will be required to provide two of the following current residence verification documents prior to the start of the new school year.
  - Recent Mortgage Statement
  - Property Deed – parent/legal guardian must reside full-time in the residence
  - Property Tax Record – most recent tax record should indicate this as your primary residence  
[https://ptc.shelbyal.com/caportal\\_mainpage.aspx](https://ptc.shelbyal.com/caportal_mainpage.aspx)
  - Apartment Lease – at the minimum, the parent/legal guardian must be listed as an occupant
  - Recent Utilities – power, water or gas bill listed in the name of the parent/legal guardian with service address listed (disconnect notices will not be accepted)
- 5. Proof of Custody** (if applicable, a copy of the court order must be supplied to the school)
- 6. Social Security Number** (voluntary)

Disclosure of your child’s social security number (SSN) is voluntary. If you elect not to provide a SSN, a temporary identification number will be generated and utilized instead. Your child’s SSN is being requested for use in conjunction with enrollment in school as provided in Alabama Administrative Code §290-3-1-.02(2)(b)(2). It will be used as a means of identification in the statewide student management system.

Visit the SCS website for more information regarding online registration and forms. <https://www.shelbyed.k12.al.us>

