



State of Alabama  
Department of  
**Examiners of Public Accounts**

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To: Alabama Municipalities  
Alabama County Commissions  
Alabama City and County Boards of Education  
Alabama Community College System  
Other Entities subject to the *Code of Alabama 1975*, Section 41-16-50

To whom it may concern,

In accordance with the *Code of Alabama 1975*, Section 41-16-51 and the *Code of Alabama 1975*, Section 16-13B-2, we have reviewed the competitive bidding process used by the National Cooperative Purchasing Alliance ("NCPA"), a national governmental purchasing cooperative, for the contracts awarded by Texas Region XIV Education Service Center. The Texas Region XIV Education Service Center is a governmental entity and the contracts were awarded based on the competitive bid requirements of the State of Texas. We noted no matters we felt were contrary to proper purchasing procedures or routine governmental procurement practices.

Based on our review, we approve the competitive bidding process used by NCPA through November 30, 2015, for the purchase of goods.

The *Code of Alabama 1975*, Sections 41-16-51 and 16-13B-2 only authorizes purchases of goods utilizing purchasing cooperatives when certain conditions have been met. However, it **does not** authorize purchases of services. Therefore, you are not authorized to use this purchasing cooperative for the purchase of services.

Prior to utilizing this purchasing cooperative, you must ensure your entity's compliance with the Alabama Competitive Bid Law. The *Code of Alabama 1975*, Sections 41-16-51 and 16-13B-2, requires that you verify that the goods are not at the time available on the state purchasing program, or that they are available at a price equal to or less than that on the state purchasing program. Additionally, you must verify that the purchase is made through a participating Alabama vendor holding an Alabama business license if such a vendor exists.

Note – This approval does not apply to State Public Four-Year Universities within the State of Alabama.

Sincerely,

Ronald L. Jones  
CHIEF EXAMINER

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