

Early Morning Care Rules and Procedures

Early Morning Care offers childcare before the school opens, beginning at 6:30 a.m. and ending at 7:15 a.m. Students may be dropped off at any time during this time frame. Students must be dropped off at the covered sidewalk that leads to the steps in front of the school. Students will stay with either Mrs. Shackelford or Ms. Stephens until 7:15 a.m. and will then be escorted downstairs to the lunchroom or to their appropriate morning hall.

Payment:

- ***The cost of EMC is \$3.00 per day per child.***
- Payments can be made daily, weekly, or monthly.

Behavior:

- Students will be expected to follow the school rules while attending Early Morning Care. Students that cannot follow these rules may lose their privilege to attend Early Morning Care.

Reminders:

- Please make sure that you label your check or envelope each time you make a payment. This ensures that your payment gets put into your child's EMC account.
- Make sure your child has their payment out and ready to give to the EMC teachers upon entering the building.
- Please do not leave until you see that your child has entered the building.
- We will be sending reminders home with your child when their account is low or in the negative. Please make sure to add money to your child's account when you receive a payment reminder.
- After your child is accustomed to coming to EMC, we ask that you allow them to enter on their own. You can drop them off at the end of the canopy and watch them as they walk to the door.
- ***In the event of a delayed opening, we will not provide EMC.***

Registration:

Please use the following link to register your child for Early Morning Care:

<https://tinyurl.com/earlymorningcare>

If you have any questions or concerns please contact the EMC teachers!

Jenni Shackelford
jshackelford@shelbyed.org

Julie Stephens
jstephens@shelbyed.org