



Shelby County High School

101 WASHINGTON STREET
COLUMBIANA, ALABAMA 35051
PHONE: 205-682-6600
FAX: 205-682-6605

Barbara Snyder
Principal

Daniel Richards
Assistant Principal

Jamie Payne
Counselor

Heather Keahey
Counselor

Date: _____

Dear Parent / Guardian:

_____ has permission to be excused from Shelby County
(Student)

High School to visit the college campus at _____
(College/University)

on _____.
(Date)

It is the responsibility of the student to communicate with the classroom teacher(s) for work missed. All missed work must be made up the next school day. If you have any questions, please do not hesitate to call.

Sincerely,

Jamie Payne
Counselor

Please sign, date, and return to Mrs. Dorough

Parent / Guardian:

(Please Print) _____

(Please Sign) _____ Date _____