



Shelby County High School

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Barbara Snyder
Principal

Daniel Richards
Assistant Principal

Jamie Payne
Counselor

Heather Keahey
Counselor

To Whom It May Concern:

The following student(s) has permission to visit the campus of _____
(College / University)
on _____.
(Date)

Please verify the name(s), date and time of this visit so that this student(s) will be given the opportunity to make up work missed at Shelby County High School on this date.

Thank you!

Jamie Payne
Counselor

Student(s): _____

Date: _____
Time of Arrival: _____
Time of Departure: _____

College/ University Representative:

Printed Name

Signature